

REPUBLIC OF RWANDA



RWANDA PUBLIC PROCUREMENT AUTHORITY (RPPA)

Plot No.2, KN 3 AV

10th FLOOR, GRAND PENSION PLAZA

P. O .Box: 4276 KIGALI/RWANDA

Tel: +250786582957

E-mail: info@rppa.gov.rw

07 JUL 2020

Kigali, on

N° 010/2020/2021-0016/RPPA

CHEF BUDGET MANAGERS (All)

Dear Madam /Sir

RE: Request for using the reviewed format of Procurement Plan

Reference is made to article 18 of Ministerial Order N° 002/20/10/tc of 19/5/2020 establishing regulations on public procurement "*Procuring entity must prepare an annual procurement plan using e-Procurement*" and its article 19 referring to the "*content of public procurement plan*".

Rwanda Public Procurement Authority would like to inform all Public Procuring Entities that the format of the procurement plan has now changed by adding the following information:

- New tender/Ongoing contract
- Multiyear contract
- Contract end date
- Framework contract
- Next renew date

It is in this regard that RPPA is requesting all procuring entities to prepare the next Financial Year's procurement plan using the new format. For procuring entities whose procurement plans have already been published they are also required to revise them and capture data under the new format.

Yours sincerely,

UWINGENEYE Joyeuse
Director General of RPPA

Cc:

- Honorable Minister of Finance and Economic Planning